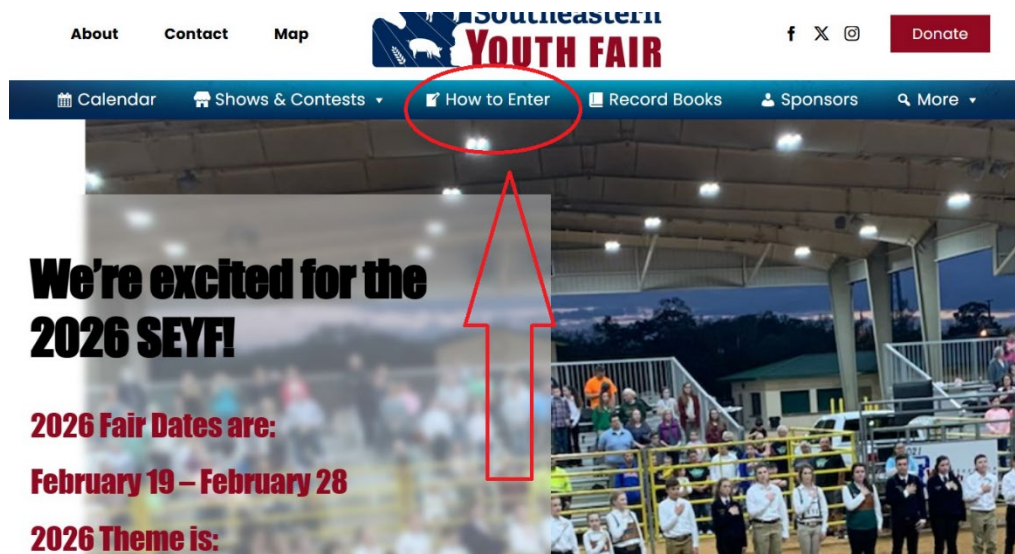


HOW TO MAKE YOUR ENTRIES ONLINE (NON-MARKET)

STEP ONE: www.seyfair.com – click on either spot to begin entering Sept 2-16 for market animals & Nov 1-15 for everything else

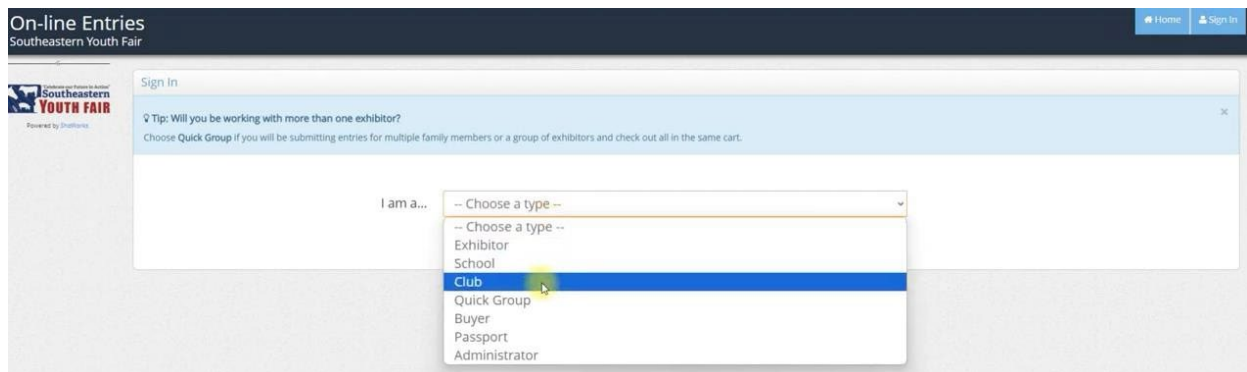
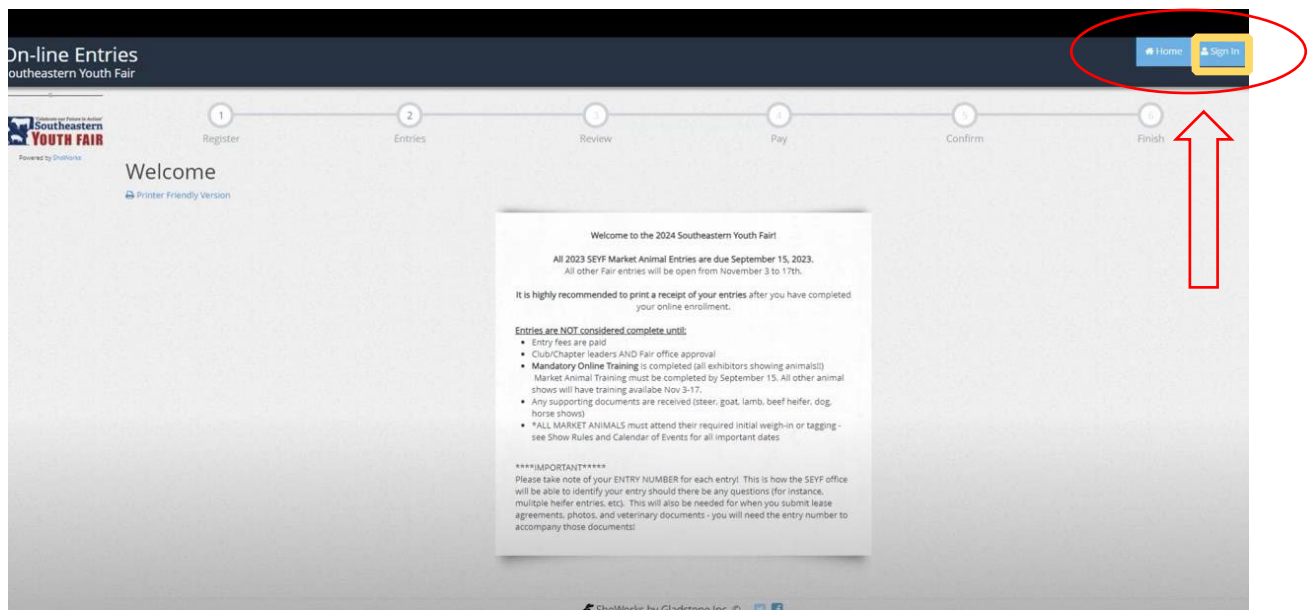


STEP TWO: Select "Sign In"

Choose "I am a **EXHIBITOR**" if you are an exhibitor entering yourself.

Choose "I am a **QUICK GROUP**" if you're a parent entering multiple children.

Choose "I am a **CLUB**" if you are a club or chapter leader entering your club/chapter projects.



STEP THREE:

Exhibitors - Enter First and Last Name if you chose “I am a **EXHIBITOR**”

Parents with multiple Exhibitors - Make your First Name “Family” and then enter your Last Name if you chose “I am a **QUICK GROUP**” Then you’ll enter the name and info for the first child – when done with all entries for the first child, there will be a blue button near the bottom that says “Add Entries for a different Exhibitor” so you can begin entering info for the next child.

+ Add Entries for a different Exhibitor

Chapter/Club Leaders - Make your First Name “FFA-Chapter” or “4H-Club” (use dash & no spaces). Make Last Name your school or club Name if you chose “I am a **CLUB**”

EVERYONE - If this is your first time entering this year, choose “I AM A **NEW EXHIBITOR**.”
If you’ve already made entries for the **2026 SEYF**, then choose “I have previously registered this year.”

Remember if it has a BLUE STAR, it’s REQUIRED

REMEMBER YOUR PASSWORD!!! Write it down or take a photo of it!

You will need this all year to sign back in at any time!!

Fill out all your personal information, then click:

Edit Information

Information is Correct, Continue ✓

STEP FOUR: Time to choose which show/contest you’re making an entry for!

NOTICE any important information in the **YELLOW BOX!** Please **READ IT!**

****If you show in both 4H and FFA, you MUST make sure you’re choosing the correct one for EACH of your entries! What you choose on your entry will be final!**

REMEMBER: BLUE STARS = REQUIRED

Special Instructions:
ENTRY FEE IS \$5 PER HEAD.
Additional documents are due to enter Beef Heifer Show, including photos - See Rules on website!
Mandatory Online Training is required.
Please include animal's color in "Description."
If breed is not listed, please type correct breed name in "Description."
Scannable RFID tag is required.

*required

Department	Beef
Division	Beef Heifer
Class *	-- Choose a Class --
Breed *	-- Choose a Breed --
Animal Birth Date *	
Description	
Club *	Bellevue Middle FFA
Electronic ID *	
Animal Name	
Animal's Address *	
Owned/Leased *	-- Choose an Item --
Heifer/Cow *	-- Choose an Item --
Shirt Size *	-- Choose an Item --
Skillathon?	-- Choose an Item --
Homegrown	☐ NO
First Time in Contest	☐ NO

Add Entry to Cart

STEP FIVE: Click “Add Entry to Cart.” Repeat the process if adding other entries until complete.
When ready to finalize, click **CONTINUE**.

IF YOU ARE ENTERING FOR A **WATCH ME GROW EXHIBITOR**, ALL contests are at the bottom of the list – **Scroll Down to WMG!**

Please DO NOT enter “Animal Fever” or “Home Arts” or “BBQ Contest.” All WMG entries begin with “WMG” in the Title.

The screenshot shows the 'Add Entry' form with a dropdown menu open for selecting a department. The dropdown list includes the following options: -- Choose a Department --, All Departments, Animal Fever, BBQ Contest, Beef, Chicken, Club Exhibit, Club Hay Bale Exhibit, Conservation Tray, Dog Show, Equestrian, Goats, Home Arts, Horticulture, Kitchen, Lambs, Livestock Judging, Photography, Plant ID, and Rabbit.

STEP SIX: “Review Your Cart.”

YOU’RE NOT DONE!! You must Click on **CHECK OUT** to finalize & submit your entries.

If you’re a “**Quick Group**” and need to continue adding another exhibitor’s entries, click the other blue button.

HORSE SHOW

This show requires extra fees beyond the SEYF \$5 entry fee. Please select the correct amount that applies to your entry before checking out.

The screenshot shows the 'Review of Cart' page. It includes a table of items in the cart, a total amount, and buttons for 'Check-out' and 'Add Entries for a different Exhibitor'. A red box highlights the 'Check-out' button, and a red arrow points to it. A text box on the right side of the page provides instructions for 'Quick Group' users.

Review of Cart

Continue to Check-out

The following is a list of items in your cart. To remove an item, click the ✖ button next to the item that you want to remove. To edit an item, click the ✎ button.

⚠ You are not finished yet! You will still need to confirm in the upcoming steps.

💡 Tip:
Since you are also logged in as a Club, you may save time by adding entries for all of your exhibitors before checking out. To do this, click the 'Add Entries for a different Exhibitor' button before attempting to check-out.

Item	Description	Amount	Edit	Remove
FFA-Chapter Belleview Middle's items:				
Beef Heifer	Class: 15 - Commercial Breed: Simmental Cross Birth Date: 11/20/2022 Club: Belleview Middle FFA Electronic ID: 123456789101112 Animal's Address: 1234 Owned/Leased: Owned Heifer/Cow: Heifer Shirt Size: AL Skillathon?: Yes	\$5.00	✎	✖
Total for FFA-Chapter Belleview Middle with 1 entries		\$5.00		
1 TOTAL ITEMS IN CART:		\$5.00		
BALANCE DUE:		\$5.00		

Buttons: + Add more Entries for FFA-Chapter Belleview Middle, Empty Cart, Save this cart for later, **Check-out**, Add Entries for a different Exhibitor

If you are entering as a “Quick Group” and need to add more entries for other children, Click this button before clicking “Check Out”

STEP SEVEN: Enter your credit card information to be charged/pay for your entry fees.

STEP EIGHT: Before you can complete, you will also need to type YES in the agreement box on the Screen, then click SUBMIT. **BE SURE YOU SCROLL ALL THE WAY TO THE BOTTOM!**
MAKE SURE YOU READ THIS AND KNOW WHAT YOU'RE AGREEING TO!

The screenshot shows a web interface for the Southeastern Youth Fair. On the left, a sidebar displays a shopping cart with 'Items' at \$7.00 and a 'TOTAL' of \$9.00. Below the cart is the 'Southeastern YOUTH FAIR' logo and a 'Powered by ShowMe' tagline. A blue button labeled 'Use previous address...' is visible. The main content area features a 'Signature' section with a title and a paragraph stating: 'The above online submission of data requires that you agree and will abide with the terms as defined in the published 2023 SEYF Rules and Regulations. For a copy of these rules and regulations, please see our website at www.seyfair.com.' This is followed by two paragraphs of legal text regarding participation and liability. At the bottom of the agreement section is a checkbox labeled 'I agree to the above statement (type YES if you agree)' and a blue 'Submit' button. A top summary box indicates '5 TOTAL ITEMS IN CART: \$10.00' and 'BALANCE DUE: \$10.00'.

Here it is again:

The above online submission of data requires that you agree and will abide with the terms as defined in the published 2026 SEYF Rules and Regulations. For a copy of these rules and regulations, please see our website at www.seyfair.com. By typing YES below, you are attesting that your child is allowed to participate in all entered competitions and that you and your child understand that it is your responsibility to ensure that this child follows all of the rules of each individual show along with the overall SEYF Rules & Regulations.

This instrument is a complete waiver and release of any claim you may have if you are injured while participating in activities with any of contests or exhibitions included in the Southeastern Youth Fair, encompassing all Southeastern Livestock Pavilion grounds. Assigning "YES" below is showing that you have read the statement in its entirety, understand it and agree to its terms.

By typing YES below, I acknowledge that I have completely read this release and hold harmless agreement and fully understand its contents. I knowingly and voluntarily execute this release with the express intention of extinguishing any obligations, claims, and causes of action as herein set forth. I knowingly and voluntarily, hereby release and forever discharge SOUTHEASTERN YOUTH FAIR, its individual volunteers, Board members, administrators, staff, assigns, executors, and corporations from any and all claims, obligations, demands, damages, actions, causes of action or suits of any kind or nature whatsoever, known and unknown, both to the person and property, which may result, or in the future develop, from my participation in the exhibitions and contests at the Southeastern Youth Fair. It is my intention that this release be binding on me, my spouse, heirs and assigns, Personal Representative(s) and estate.

I further represent that I am in good physical health and that I know of no known medical problems which would prevent me from physically participating in the above referenced activities at the Southeastern Youth Fair. I understand that physical participation in any of the contests may be physically and/or mentally demanding and that I may suffer injury or death and do so at my own peril.

STEP NINE: Check your email! The email is your confirmation that everything was submitted successfully. It is also your guarantee! So, should there be a computer glitch, the email gives our office a way to track down & find any missing entry or entry in question. You should receive an emailed receipt that looks similar to this.

Subject line is usually: [ShoWorks Online Entries Receipt](#).

From: **Southeastern Youth Fair**

<sweb@fairsoftware.email> Date:

Subject: ShoWorks Online Entries Receipt

To: <youremailaddress>

Below is your receipt. Please print and retain this for your records **or**, you may be required to sign and mail this to our office along with any required payment. This does **NOT** guarantee your entry form is complete! Approval must be made by club leader and SEYF office before your entry is official. Some shows require a **MANDATORY ONLINE TRAINING** to be done by a certain deadline. Please see show rules to confirm if any other documents are required for your entries.

FREQUENTLY ASKED QUESTIONS:

How do I see my past entries when I log back in to Showorks?

First off, you have to make sure you're using the correct names and password that you used when you first made your entries, so make sure you remember how you entered!! REMEMBER if you chose "I am a [Exhibitor/QuickGroup/Club](#)" in STEP TWO.

And, if you followed STEP THREE exactly, then you should be golden! Once you sign in, you can go to the top right blue box that says "Hello", hover over the drop-down menu, then select "Your Past Transactions."

On-line Entries
Southeastern Youth Fair

Completed!

✓ Submission Successful
Below is a summary of your transaction. You should print a detailed version at this time for your records or include in any correspondence.

Don't forget to print!

Transaction Summary for Southeastern Youth Fair	
Confirmation ID:	seyfair-3237105622198
Total Exhibitors:	1
Total Entries:	3
Total Additional Items:	0
Transaction Time:	8/25/2023 10:56:23 AM
Transaction Amount:	\$0.00
Transaction Payment:	\$0.00
Transaction Balance:	\$0.00

“Animal’s Address” – what is this? Some exhibitors don’t have their animals at the home address. Some are at the 4H farm, school campus, etc. Please enter the information of where the animal is housed.

What does “Homegrown” mean?

An animal that was born and raised to an animal owned by the exhibitor, their parents, or grandparents. If the animal was already bred when purchased, the offspring is NOT homegrown. An embryo transfer is NOT homegrown. The Show Committee’s determination as to eligibility shall be conclusive.

OTHER UPDATES AND TIPS:

WATCH ME GROW PARTICIPANTS!

Please make sure you choose the correct option for your child’s entries! Scroll to the bottom – do NOT choose “Animal Fever” – please choose “WMG-Animal Fever.”

BEEF HEIFER PARTICIPANTS

Is an EID number required? YES it is required!! If you don’t have it at the time you do your online entry – please be sure to email, text, or call the Show Coordinator (Stephanie Edwards).

If you are leasing your animals, you must email the signed SEYF Lease Agreement to seyfair@gmail.com BY deadline day - NOVEMBER 18, 2025.

LAMB SHOW PARTICIPANTS

MARKET LAMB EXHIBITORS WHOSE MARKET ANIMAL IS A EWE

I have a EWE that I am entering in the MARKET SHOW... Do I need to make another entry in November if I want to show her in the Breeding Show as well? YES!!!

If I have a market lamb (wether) and also a breeding ewe, do I need to do a “Market Lamb” record book AND a “Breeding Lamb” record book also? **YES!**

THERE IS NO LEASING OF ANY LAMBS OR GOATS THIS YEAR!

LEASED HORSES - SEYF LEASE AGREEMENT IS REQUIRED!

If you are leasing your animals, you must email the signed SEYF Lease Agreement to seyfair@gmail.com BY deadline day NOVEMBER 18, 2025. ALSO – Horse show requires extra show fees – be sure you select the appropriate payment box before completing your entries!

DOG SHOW

Dog Show participants are required to submit veterinary records – please submit to seyfair@gmail.com BY deadline day - NOVEMBER 18, 2025. (If you have a set veterinary appointment for updated immunizations after 11/18, just submit your most recent records and then email new records after your new vet appointment).

HORSE SHOW

This show requires extra fees beyond the SEYF \$5 entry fee. Please select the correct amount that applies to your entry before checking out.

ANIMAL FEVER

I know that ceramics are limited and it's first come-first served – how do I know if I get a ceramic?

The computer will not allow you to make an entry for Animal Fever when we are maxed out, so if you successfully make an entry and get a receipt, that means you have paid for your entry & ceramic too (the fees are combined) and you can come into the SEYF office at ANY time to pick up your ceramic!

AS SOON AS YOUR ENTRY IS COMPLETE, YOU MAY COME PICK UP YOUR CERAMIC!!

PHOTOGRAPHY

I have selected the Photography Contest – what else do I need to do besides my entry?

Your child can choose to submit **UP TO** three photo submissions (make sure to read this year's categories to know what to submit). Each photo must have a white photo matte purchased from the SEYF office. You can choose to make that purchase online OR in person. They are \$5 each. You will see the option to choose this online around Step 6 in Showworks (Exhibitor Fees).

HOME ARTS – KITCHEN – SEWING

For these contests – you only have to complete ONE entry, but your child can submit multiple projects within the show's guidelines. See the RULES online for each show's categories and submission rules.

LIVESTOCK JUDGING

Entries for this contest aren't due November 18th – you have til January 23 to make these entires, but because it often confuses, I thought it'd be nice to try to explain it now. You can enter as an individual. If you'd like to be part of a team, you must also enter as an individual. Then your leader will enter a team entry. He/She can build her team only from the kids who are entered individually. Only leaders can enter "team" entries. Make sure you do an "individual" entry so that he/she can add you to the team!

PLANT ID CONTEST

There will be a new way of judging "teams" this year. Everyone will be scored individually, and then the top 3-4 exhibitors' scores from a particular club/chapter will be grouped together to show the winners.

So be sure your entry reflects which 4-H or FFA group you want your scores to reflect with!

So, if Apple 4-H club has six participants, then the top 3 scores make up first place ABC team, and the bottom 3 scores make up 2nd place ABC team.

So club/chapter leaders will NOT make team entries this year!

TABLESCAPING

Another new one – see website for rules and details!

This is limited to the first 12 entries and each entry is for a TEAM of 2 to 4 people
(Jr, Int, and SR divisions)

So, if Winifred, Mary, and Sarah want to enter as a team, then just Wini will make the entry for her team. Then Wini would email seyfair@gmail.com to let us know Mary and Sarah's names and information to have on file as her team.

Dave Baillie BBQ CONTEST

Our website now shows the **judging rubric** if you want to review it before contest time!

Foot traffic will be strictly enforced at this contest this year! Don't risk disqualification!

See rules for more!