



2023 VENDOR APPLICATION FORM

MUST BE RETURNED BY JANUARY 6, 2023

This is an application for space, NOT A CONTRACT. Do not send money with this form. Application does not guarantee space. A contract will be sent upon approval of your application.

Spaces are available on a first come, first served basis.

If space is not available, and you wish to be placed on a waiting list, please indicate the minimum number of days needed to contact you if we have a cancellation before the Fair opens.

Food vendors may not compete with the 4-H/FFA concession or other food vendors. It is your responsibility to meet the state health and license requirements.

All vendors must furnish a certificate of insurance listing the Southeastern Youth Fair as additional insured. A photo of your display unit or stand must accompany this application for approval.

Name of Business: _____

Name and Title of Applicant: _____

Mailing Address: _____

Street City State Zip

Email: _____

Office Phone: _____ Cell: _____ Fax: _____

Business references of previous Fairs (Name, Address & Phone #)

1. _____
2. _____
3. _____

TYPE OF EXHIBIT: Food Sales ____ Direct Sales ____ Activity/Exhibit ____ Non-Profit ____

In an effort to assure each vendor does not duplicate activities or products sold, please list exactly what activity you plan on providing or the items you plan on selling. (Attach additional sheet if necessary. All prices must be posted in clear view of customers.)

Do you require electrical Voltage _ AMPS _ Phase 3 outlets _____ ?

Do you require water? _____

Do you wish to reserve an RV space? _____

Fair Dates: February 23 – March 4, 2023

Would you consider buying an ad in our program? _____ Or sponsoring another event? _____

Signature of applicant: _____ Date submitted: _____

Please return to: Southeastern Youth Fair

PO Box 404
Ocala, FL 34478
PH: 352-629-1255

Email - SEYFair@gmail.com

WEBSITE: www.SEYFair.com

RULES FOR VENDORS

1. A copy of your liability insurance policy must be furnished showing the Southeastern Youth Fair as the additional insured.
2. **Neither the Southeastern Youth Fair, the Southeastern Livestock Pavilion, Marion County, nor any employee of same, will be responsible for any loss, damage or injury to any person or property of participating vendors.**
3. **NOT PERMITTED: No illegal drugs, alcoholic beverages or vulgar language will be tolerated.**
4. Concession is subject to all County, State and Federal Laws concerning Health and Safety of persons and/or property.
5. Sound amplification equipment will not be permitted unless the Fair grants a special written permit. Equipment will be removed if improper use is cited.
6. Booths will be allocated based on the order of payments received and at the discretion of the Fair management.
7. If you have any special needs or request, please inform us as soon as possible to see if they can be accommodated.
8. Participants must provide their own table(s), chair(s), extension cords, etc.
9. Participant booth space must be neat, clean, safe for visitors, and aesthetically pleasing.
10. Participant must clean up their display area at the close of each day, and at the end of their stay.
11. Once reservations are made and space assigned, deposit will not be refunded.
12. The set up hours for the Fair are:
 - *Wednesday, February 22, 2023 1:00pm – 6:00pm
13. **Vehicles will not be permitted in the Fair area once it opens to the public.**
14. Booth removal will begin no earlier than 4 pm on Saturday, March 4, 2023.
15. **Any deliveries expected after the Fair begins, must be coordinated with Fair management.**
16. Due to limited capacity, arrangements for electrical connections must be made in advance.
17. Security will be provided, however, the Fair is not responsible for theft or damage to or from any concession.
18. Please provide cancellation notice before February 3, 2023.
19. Management reserves the right to remove from the Fairgrounds any articles, exhibits, shows or concession, or any part thereof, or any appurtenances thereto, including banners, signs, or advertising material which may be deemed unsuitable or objectionable, which action shall exonerate the management from any and all claims whatsoever on the part of the Exhibitor or Vendor. NO REFUNDS of any money already paid for space or privileges will be made.
20. No drawings, contests, etc. will be allowed by any vendor without the consent of the Fair and without first furnishing in writing to the Fair Management complete detail and a list of prizes. A list of winners will be submitted to the Fair office.
21. Vendors will hold harmless the Southeastern Youth Fair, its members, officers, and employees from any act of God, any accident or mishap directly connected with the operation of our organization, concession or exhibit during the 2023 Fair.
22. Any person who is registered as a Sexual Offender and/or Sexual Predator, as defined by law, is expressly prohibited from coming on to the Fairgrounds. Any Sexual Offender or Sexual Predator found on the Fairgrounds, even with the consent and permission of another person, shall be removed immediately and, if necessary, deemed a trespasser pursuant to Section 616.185 (2019), Florida Statutes, and shall be subject to removal and any other penalties as provided therein, or other applicable law.
23. All Food Sales may remain open during our two BBQ meals (2/28/2023 4:30-7:30 pm and 3/4/2023 10:30-12:30pm).
24. All Food vendors agree to remain stocked enough to stay open throughout the busiest times of the Fair.
25. All Food vendors agree to accept “SEYF Volunteer tickets” throughout the week for a prior agreed-upon meal package.
26. All drinks sold on property must have a lid, pursuant to SEYF Barn Rules.
27. Failure to observe any of these rules and regulations may result in cancellation of the contract by the Fair management.
28. All Food vendors agree to remain stocked and open for a minimum of the following hours:
 - Thursday, February 23 – 3 pm – 7 pm
 - Friday, February 24 – 8 am to 7 pm (or end of show)
 - Saturday, February 25 – 8 am to 8 pm
 - Sunday, February 26 – 8 am to 8 pm
 - Monday, February 27 – 8 am to 10 pm
 - Tuesday, February 28 – 8 am to 10 pm
 - Wednesday, March 1 – 8 am to 4 pm
 - Thursday, March 2 – 8 am to 4 pm
 - Friday, March 3 – 8 am to 10 pm
 - Saturday, March 4 – 8 am to 4 pm (or end of horse show and hog sale)

PLEASE NOTE: Since **we have no midway**, the crowds during the day Monday – Friday are smaller, mainly exhibitors and their families, until around 4:00 pm when visitors begin coming in for the shows and auctions.

| | FULL 10 DAYS |
|---|---------------------------------|
| Food Sales | \$250.00 |
| Direct Sales | \$200.00 |
| Activity | \$200.00 |
| Non-Profit – Display only | None |
| Commercial Exhibits – contact Fair office | To be determined by Fair Office |

The Southeastern Youth Fair is a non-profit organization, chartered through the Florida Department of Agriculture and the Florida Federation of Fairs as an educational organization and recognized by the IRS as a 501 (c)-5 tax-exempt organization.

8/3/2022