



## 2019 Vendor Application Form

Must be returned by January 2, 2019

This is an application for space. NOT A CONTRACT. Do not send money with this form. Application does not guarantee space. A contract will be sent upon approval of your application.

Spaces are available on a first come, first served basis.

If space is not available, and you wish to be placed on a waiting list, please indicate the minimum number of days needed to contact you if we have a cancellation before the Fair opens. \_\_\_\_\_

Food vendors may not compete with the 4-H/FFA concession or other food vendors. It is your responsibility to meet the state health and license requirements.

All vendors must furnish a certificate of insurance listing the Southeastern Youth Fair as additional insured.

A photo of your display unit or stand must accompany this application for approval.

NAME OF BUSINESS: \_\_\_\_\_

NAME & TITLE OF APPLICANT: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_  
Street City State Zip

Business Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Business references of previous Fairs (Name, Address & Phone #)

- |          |          |          |
|----------|----------|----------|
| 1. _____ | 2. _____ | 3. _____ |
| _____    | _____    | _____    |
| _____    | _____    | _____    |

TYPE OF EXHIBIT: Food Sales \_\_\_\_ Direct Sales \_\_\_\_ Activity/Exhibit \_\_\_\_ Non-Profit \_\_\_\_

In an effort to assure each vendor does not duplicate activities or products sold, please list exactly what activity you plan on providing or the items you plan on selling. (Attach additional sheet if necessary. All prices must be posted in clear view of customers.)

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Do you require electrical \_\_\_\_\_ Voltage \_\_\_\_\_ AMPS \_\_\_\_\_ Phase 3 outlets \_\_\_\_\_ ?

Do you require water? \_\_\_\_\_

Do you wish to reserve an RV space? \_\_\_\_\_

Fair Dates: February 15 – February 23, 2019

Would you consider buying an ad in our program? \_\_\_\_\_ Or sponsoring an event? \_\_\_\_\_

Signature of applicant: \_\_\_\_\_

Date submitted: \_\_\_\_\_

Please return to: Southeastern Youth Fair  
 PO Box 404  
 Ocala, FL 34478  
 PH: 352-629-1255

Email - SEYFair@gmail.com  
 SEYFair2@gmail.com  
 WEBSITE: [www.SEYFair.com](http://www.SEYFair.com)

## **RULES FOR VENDORS**

1. A copy of your liability insurance policy must be furnished showing the Southeastern Youth Fair as the additional insured.
2. **Neither the Southeastern Youth Fair, the Southeastern Livestock Pavilion, Marion County, nor any employee of same, will be responsible for any loss, damage or injury to any person or property of participating vendors.**
3. **NOT PERMITTED: No illegal drugs, alcoholic beverages or vulgar language will be tolerated.**
4. Concession is subject to all County, State and Federal Laws concerning Health and Safety of persons and/or property.
5. Sound amplification equipment will not be permitted unless the Fair grants a special written permit. Equipment will be removed if improper use is cited.
6. Booths will be allocated based on the order of payments received and at the discretion of the Fair management.
7. If you have any special needs or request, please inform us as soon as possible to see if they can be accommodated.
8. Participants must provide their own table(s), chair(s), extension cords, etc.
9. Participant booth space must be neat, clean, safe for visitors, and aesthetically pleasing.
10. Participant must clean up their display area at the close of each day, and at the end of their stay.
11. Once reservations are made and space assigned, deposit will not be refunded.
12. The set up hours for the Fair are:  
\*Thursday, February 14, 2019 1:00pm – 6:00pm
13. **Vehicles will not be permitted in the Fair area once it opens to the public.**
14. Booth removal will begin no earlier than 4pm on Saturday, February 23, 2019.
15. **Any deliveries expected after the Fair begins, must be coordinated with Fair management.**
16. Due to limited capacity, arrangements for electrical connections must be made in advance.
17. Security will be provided, however, the Fair is not responsible for theft or damage to or from any concession.
18. Please provide cancellation notice before February 1, 2019.
19. Management reserves the right to remove from the Fairgrounds any articles, exhibits, shows or concession, or any part thereof, or any appurtenances thereto, including banners, signs, or advertising material which may be deemed unsuitable or objectionable, which action shall exonerate the management from any and all claims whatsoever on the part of the Exhibitor or Vendor. NO REFUNDS of any money already paid for space or privileges will be made.
20. No drawings, contests, etc. will be allowed by any vendor without the consent of the Fair and without first furnishing in writing to the Fair Management complete detail and a list of prizes. A list of winners will be submitted to the Fair office.
21. Vendors will hold harmless the Southeastern Youth Fair, its members, officers, and employees from any act of God, any accident or mishap directly connected with the operation of our organization, concession or exhibit during the 2018 Fair.
22. Failure to observe any of these rules and regulations may result in cancellation of the contract by the Fair management.

PLEASE NOTE: Since **we have no midway**, the crowds during the day Monday – Friday are smaller, mainly exhibitors and their families, until around 4:00 pm when visitors begin coming in for the shows and auctions.

	FULL 9 DAYS
Food Sales	\$175.00
Direct Sales	\$200.00
Activity	\$200.00
Non-Profit – Display only	None
Commercial Exhibits – contact Fair office	To be determined by Fair Office

The Southeastern Youth Fair is a non-profit organization, chartered through the Florida Department of Agriculture and the Florida Federation of Fairs as an educational organization and recognized by the IRS as a 501 (c)–5 tax-exempt organization.